

**EAST BATON ROUGE PARISH  
SESSION GAMING REPORT**

**CLUB NAME** \_\_\_\_\_  
**CITY PERMIT #** \_\_\_\_\_  
**HALL** \_\_\_\_\_

**MAIL TO: Gaming Enforcement Div.**  
**10500 Coursey Blvd.**  
**Baton Rouge, LA 70816**  
**FAX TO: 225/389-5474**

**GAME DATE** \_\_\_\_\_  
**SESSION TIME** \_\_\_\_\_  
**ATTENDANCE\*** \_\_\_\_\_

	CONFIGURATION	# SOLD	PRICE	CASH REPORTED
1.	FIRST BOOK SALES	_____*	_____	\$ _____
	SENIOR CITIZENS	_____*	_____	\$ _____
2.	EXTRA BOOKS	_____	_____	\$ _____
	SENIOR CITIZENS	_____	_____	\$ _____
3.	EARLY BIRD BOOKS	_____	_____	\$ _____
4.	INTERMISSION	_____	_____	\$ _____
5.	BONANZA	_____	_____	\$ _____
6.	OTHER	_____	_____	\$ _____
7.	OTHER(hand-held)	* _____	_____	\$ _____
8.	TOTAL BINGO INCOME (ADD LINES 1 - 7)			\$ _____
9.	TOTAL GAME PRIZES (INCLUDING PROGRESSIVE CHECK)			\$ < _____ >
10.	NET INCOME OR <LOSS> FROM BINGO (LINE 8 MINUS LINE 9)			\$ _____
11.	A.	TOTAL PULL TAB INCOME (FROM PULL TAB INFO SHEET)		\$ _____
	B.	TOTAL PULL TAB PRIZES (FROM PULL TAB INFO SHEET)		\$ < _____ >
	C.	NET INCOME FROM PULL TABS (LINE A MINUS LINE B)		\$ _____
12.	TOTAL GOLD ROLL INCOME \$ _____ X _____ (%)=			\$ _____
13.	DONATIONS (\$ _____ ) AND DABBERS (\$ _____ )			\$ _____
14.	NET INCOME OR <LOSS> FROM SESSION (ADD LINES 10, 11C, 12 & 13)			\$ _____
15.	BINGO PRIZE CHECKS WRITTEN (BLK-OUT, GOLD ROLL, PROGRESSIVE (-))			\$ _____
16.	CASH BANK REDEPOSITED			\$ _____
17.	TOTAL TO BE DEPOSITED (ADD LINES 14, 15 & 16)			\$ _____
18.	ACTUAL SESSION DEPOSIT (FROM DEPOSIT SLIP)			\$ _____
19.	CASH OVERAGE OR <SHORTAGE> (LINE 18 MINUS LINE 17) _____			\$ _____
20.	VIDEO BINGO CHECK (ATTACH SEPARATE DEPOSIT SLIP)			\$ _____
21.	INTEREST INCOME			\$ _____
22.	OTHER NON-SESSION INCOME			\$ _____

DATE: \_\_\_\_\_

\_\_\_\_\_  
 (DESIGNATED OPERATOR)

**\*\*\*\*DEPOSIT TICKET MUST BE SUBMITTED WITH REPORT\*\*\*\***





**City of Baton Rouge  
Gaming Enforcement Division**

**Instructions for Completing Session Gaming Report**

*After the Gaming Session Report has been completed, you may either fax or mail the report to (225) 389-5474 or 10500 Coursey Blvd., Suite 201, Baton Rouge, LA 70816. A copy of your deposit slip from the session must be sent as well. This must be done with seven (7) days from the date of your session.*

1. **First Book Sales:** going across the 4 columns, you will enter the configuration of books (example: 9 on 10); the number sold; the price (\$10) and the cash total for your sales in the last column.
2. **Extra books:** the configuration for this is (example: 6 on 10), then enter the number sold, the price and in the last column you will put the cash total for you sales in the last column.
3. **Progressive:** If this line is blank, put a 0 in the last column.
4. **Intermission:** If this line is blank, put a 0 in the last column.
5. **Bonanza:** If this line is blank, put a 0 in the last column.
6. **Other (Hand-Held):** is this line is blank, put a 0 in the last column.
7. **Other (Hand-Held):** is this line is blank, put a 0 in the last column.
8. **Total Income:** ADD all income from line 1 through 7 enter total in the last column.
9. **Total Game Prizes:** This is the amount of money you paid out in prizes for the session you just held.
10. **Net Income or <Loss> from bingo.** SUBTRACT the amount in line 9 from the amount in line 8. This is your income or loss for the session. (Example: if you sold \$190 in paper and you paid out \$200 in prizes then you would have a LOSS of \$10. Designate it using the greater/less than signs as <\$10>. If you sold \$210 in paper and you paid out \$200 in prizes, then you would have a NET of \$10.)
11. **A. Total Pull Tab as income (if not applicable enter 0).**  
**B. Total Pull Tab as prizes (if not applicable enter 0).**  
**C. Net Income from Pull Tab (if not applicable enter 0).**
12. **Total Gold Roll Income (if not applicable enter 0).**

13. **Donations** (fill in the dollar amount) and **dabbers** (put the number sold @ \$1.00) in the last column you will put the dollar amount total.
14. **Net Income or <Loss> from the session.** This is referring to the total amount of money your session made or lost. (Add Lines: 10, 11C, 12, & 13).
15. **Bingo Prize Checks Written (Blackout, Gold Roll): (if not applicable enter 0).**
16. **Cash Bank Re-deposited:** This refers to the money you have from your session to be deposited and used for your next session's opening bank. (Example: if you opening bank was \$200 and the total is \$295, and you paid out \$200 in prizes, then you have \$200 and your total income was only \$150 then you only have \$150 to apply towards your cash bank.) You must make a deposit after each session and mail or fax a copy of that deposit slip in with your form.
17. **Total to be Deposited:** Add lines 15, 16, & 17 (This will be your cash bank amount you're re-depositing plus any income from the sale of dabbers, donations or the actual income from your session—the amount over your opening bank figure).
18. **Actual Session Deposit:** This is the amount you stated on your actual deposit slip.
19. **Cash Overage or Shortage:** This does not refer to income or loss in revenue. This is where you indicate if you had more or less cash from your session than you should have. (Example: if your report indicates you have a total income of \$200 and when you count your change you have \$210 then you have an OVERAGE of \$10 and you would place the figure of \$10 in the column. On the other hand, when you count your money, you only have \$190 in actual cash then you would report a LOSS by writing <\$10> in the column.
20. **Video Bingo Check:** You must mail or fax a copy of your check you receive from the Video Bingo Distributor and the actual deposit slip showing you have deposited that income into your charitable gaming account each week.
21. **Interest Income: (if not applicable enter 0).**
22. **Other non-session income: (if not applicable enter 0).**